

SATURDAY SCHOOL COMMITMENT LETTER

Dear Parent/Guardian,

Your student _____ will be given the opportunity to attend Saturday School from 9am to 12pm on the following date, _____.

He/she has been given this opportunity to help address academic concerns such as failing grades, missing or incomplete work.

Sign and return this form to your student's referring teacher by _____ .

Cathy Folden-Handley
Saturday School Coordinator

Guidelines for Saturday School:

- 1) **Students must be accompanied to the media center by a parent/guardian no later than 9:00 am.** Students arriving late will not be allowed to attend.
- 2) **It is the student's responsibility to bring ALL necessary academic materials** (textbooks, paper, pencil, and binder).
- 3) All students in Saturday School are referred by teachers/administrators/counselors.
- 4) All student Code of Conduct guidelines apply. Students who are disruptive or unproductive will phone a parent or guardian to pick them up immediately.
- 5) Saturday School ends at **NOON**. Students will not be dismissed until a parent or guardian is present. Students who remain more than ten (10) minutes after the end of Saturday School may not be given the opportunity to attend future sessions.
- 6) If a student is walking home, a parent note must be provided.

Sign and return this form to your student's HR teacher by the Tuesday, prior to his/her assigned Saturday School date.

_____ We accept the above guidelines and will attend Saturday School on the above date.

_____ We decline the opportunity to attend Saturday School on the above date.

Parent's Name (Print)

Student Name Print

Parent Signature

Student Signature

Phone Number(s) where parent or guardian can be reached in case of an emergency between 9 a.m.-12p.m.: _____

Referring Teacher/Team Leader _____

ASSIGNED SATURDAY SCHOOL DATE: _____